

Remote Testing

TEAS® Information Packet Montgomery County Community College Dental Hygiene Program DHG

This booklet contains essential information regarding TEAS® testing required of all applicants intending to register for the Dental Hygiene Program, Associate of Applied Science

Revised April 2023

Table of Contents

Frequently Asked Questions	3
<u>What is the TEAS® assessment?</u>	3
Who needs to take the TEAS®?	3
Where do I take TEAS® at MCCC?	3
Testing Center Rules and General Information	3
When is the test offered at MCCC?	4
When should I take the TEAS®?	4
How many sub-sections of the exam am I required to take?.....	4
Is there a deadline for testing?	4
How often can I take the exam?.....	4
Why is the TEAS® used?	4
How do I register to take the TEAS®?	4
What is the cost of the TEAS® test?	5
How do I prepare for the TEAS®?	5
What TEAS® score will be used in determining my acceptance?	5
What should I bring to the test?.....	5
How do I get my results?.....	5
Can I take TEAS® at a location other than MCCC?.....	5
Can I use results of TEAS® taken previously?	5
What subject areas are included in TEAS®?	6
How many questions are in each sub-section?	6
How much time will I have to complete each section?	6
If I receive testing accommodations may I receive them to take the TEAS®.....	6
<u>How to Create an ATI Account / How to Register to Take TEAS® at MCCC</u>	7

Frequently Asked Questions (FAQ) Test of Essential Academic Skills (TEAS®)

The Dental Hygiene Department requires all applicants to the clinical component of the Dental Hygiene Program to complete and submit results from the Test of Essential Academic Skills (TEAS®) as part of the application process. We have compiled a list of questions and answers regarding the exam and our policies regarding taking this exam. If you have further questions regarding the exam itself, please go to www.atitesting.com. If you have questions regarding the admissions criteria as it relates to the exam, please contact an advisor at 215-641-6577.

What is the TEAS® assessment?

The Test of Essential Academic Skills (TEAS®) administered by Assessment Technologies Institute, LLC (ATI) is a standardized, timed, computer-based exam designed to assess the general academic preparedness of students interested in applying to the Associate Degree Dental Hygiene Program. It measures knowledge in basic, essential skills in the academic content areas of Reading, Mathematics, Science and English.

Who needs to take the TEAS®?

All applicants who wish to register for the Dental Hygiene Program must complete the TEAS exam.

Where do I take TEAS® at MCCC?

Remote Environment- the exam will be given remotely.

Technical Requirements for Remote TEAS Testing and Testing Rules:

- **No Chromebooks**
- **Laptop or Desktop needed**
- **Web cam required**
- **Microphone required**
- **Log onto the ATI site at least 30 minutes before your testing time**
- **Must show a government issued photo ID**
- **Must scan your environment and the environment should be free of papers, food and drink and other people**
- **May have one piece of clean scrap paper to show to the proctor and a pencil**

When is the test offered at MCCC?

Please check the ATI Website for exam dates and times.

Please note that the TEAS® exam will NOT be administered during exam weeks so please plan accordingly. Detailed instructions for TEAS® registration start on page 7 of this packet.

When should I take the TEAS®?

Students should take the TEAS to allow ample time for the TEAS Scores to be recorded prior to completing the Intent to Register Form for Dental Hygiene. Students will not be considered for admission without a valid TEAS score, and meeting with a Dental Hygiene Advisor. Do not take the TEAS until you are sure you are prepared for the exam AND planning to complete the Intent to Register Form for Dental Hygiene. There is a limit on the number of times you can take the exam.

The results of the exam are valid only for three (3) years. You should seek the guidance of a Dental Hygiene Advisor before scheduling your TEAS® exam to avoid unnecessary early testing and cost. After 3 years, you will need to retake the exam.

How many sub-sections of the exam am I required to take?

You are required to take all four sub-sections of the exam (Math, English, Reading, and Science).

Is there a deadline for testing?

You must take the TEAS® prior to completing the Intent to Register Form for Dental Hygiene. Please make sure you know when registration starts to allow ample time for exam results to be recorded, AND for you to meet with a Dental Hygiene Advisor.

How often can I take the exam?

You are allowed to take the TEAS® **a total of two (2) times in three (3) years.** If the test is taken more than two times in a 3-year period, only the first two (2) attempts will be considered. Students need to wait at least 7 days between tests. The *recommended* minimum time between a first attempt and a repeat attempt is 14 days to allow adequate time for remediation.

Why is the TEAS® used?

The TEAS® assessment evaluates the academic readiness of applicants to the Dental Hygiene program. The results may also be referenced during the advising process to identify areas where additional support may be needed.

How do I register to take the TEAS®?

You can register for the TEAS® online by visiting www.atitesting.com. **Applicants for the Dental Hygiene Program MUST choose the exam listed as AH.** Detailed directions for registration are included in this packet beginning on **page 7**. You must register at least 3 days prior to the testing date. Debit or credit card payment is accepted. An ATI account is required in order to register for the test. The directions for creating a new account are included in this packet beginning on **page 7**.

What is the cost of the TEAS® test?

The cost to register for TEAS® at MCCC is \$115.00 including tax, there is also a \$5.00 proctoring charge from Proctorio the proctoring platform. Total Cost \$120.00.

How do I prepare for the TEAS®?

Since TEAS® scores are part of your application to a highly competitive program, you should prepare thoroughly for the exam. There is information on the Dental Hygiene Web-page, the MCCC Tutoring Center, and other preparation tools available Online. Preparation materials are on reserve at the library at both Blue Bell and Pottstown Campuses.

Review manuals and practice tests are available for purchase from the ATI testing site <http://www.atitesting.com/> Click on *ATI Product Solutions*, under *Pre-Nursing School* select *Test of Essential Academic Skills*. At the bottom of the page, you can choose from the products offered for TEAS®.

What TEAS® score will be used in determining my acceptance?

To be eligible for admission to the dental hygiene program, students must demonstrate the following (scores must be from the same TEAS attempt, scores will NOT be combined from multiple TEAS attempts to meet the benchmarks. TEAS scores are NOT rounded):

Admission to the Dental Hygiene Program requires a TEAS Composite score of 50%, or greater, and a Reading Comprehension score of 75%, or greater. Additional criteria are also used to determine acceptance.

How do I get my results?

ATI will send your TEAS® scores to MCCC electronically if the exam is taken at MCCC. See below for the procedure to follow if the exam is taken elsewhere. After you leave the testing area you can view your results by logging on to the ATI website www.atitesting.com with your user name and password and selecting *results*.

Please make sure you have a valid Student ID entered under, “Account Settings”, this is how your score is matched to your student record, without a valid student ID you will not have a TEAS score and be ineligible to complete the Intent to Register form.

Can I take TEAS® at a location other than MCCC?

Yes, applicants may choose to take TEAS® at another location. The name of the exam must be TEAS® (Test of Essential Academic Skills) for AH (Allied Health) and the exam must be published by ATI (Assessment Technologies Institute, LLC.). MCCC will accept results from TEAS®. (Students who may have taken the TEAS-V, scores will be not be accepted if older than 3 years).

You can request to send an official TEAS® transcript to MCCC through the ATI on-line store for a fee of \$27.

Can I use results of TEAS® taken previously?

Yes, TEAS® scores are valid for 3 years from the test date. Only 2 attempts in a 3-year period are permitted.

What subject areas are included in TEAS®?

The test consists of 170 multiple-choice questions (150 are scored). There are four sections: Reading, English, Math and Science. Basic understanding of these subjects is important for success in a health science program.

- The **Math** subtest measures knowledge of whole numbers, metric conversions, fractions and decimals, algebraic equations, percentages and ratio/proportion.
- The **Science** subtest covers science reasoning, science knowledge, biology, chemistry, anatomy, and physiology, basic physical principals and general science.
- The **English** subtest measures knowledge of punctuation, grammar, and sentences structure, contextual words, and spelling.
- The **Reading** subtest covers paragraph comprehension, passage comprehension, and inferences/conclusions.

How many questions are in each sub-section?

The number of test items in each section is as follows:

- Reading (45)
- Math (38)
- Science (50)
- English (37)

How much time will I have to complete each section?

A total of 209 minutes is allowed to complete the test. The time allowed to complete each section of the test is as follows:

- Reading (55 minutes)
- Math (57 minutes)
- Science (60 minutes)
- English (37 minutes)

If I receive testing accommodations, may I receive them to take the TEAS®?

Yes, you may receive testing accommodations provided you have documentation of the need for accommodations. Please contact Disability Services at MCCC to discuss prior to registering with ATI. You must allow 3 business days between registering with ATI and scheduling the test so proper accommodations can be set up to facilitate your success.

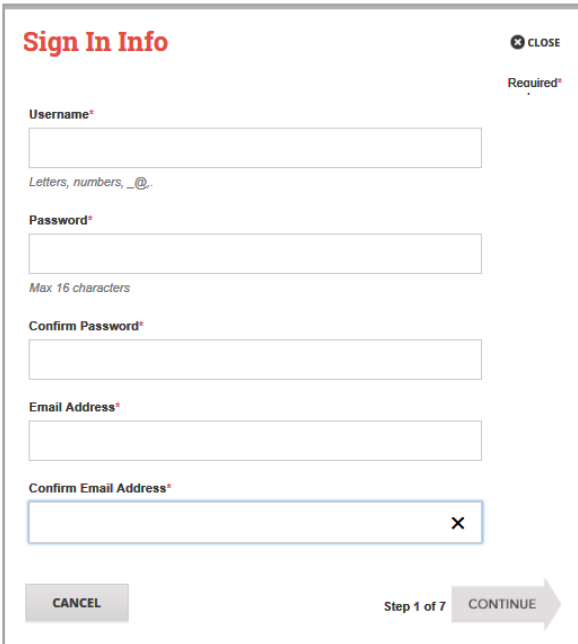
HOW TO REGISTER FOR THE TEAS® ASSESSMENT

1. CREATE A NEW ACCOUNT

If you are not a current user on www.atitesting.recyclecom, you must create a new account to access the student portal or to make a purchase from ATI's online store. Follow the steps below to create a new account.



From the atitesting.com home page, click **Create Account**.
The Sign In Info page displays.



On the Sign In Info page, enter the account information that you will use to sign in to your account or to recover your account.

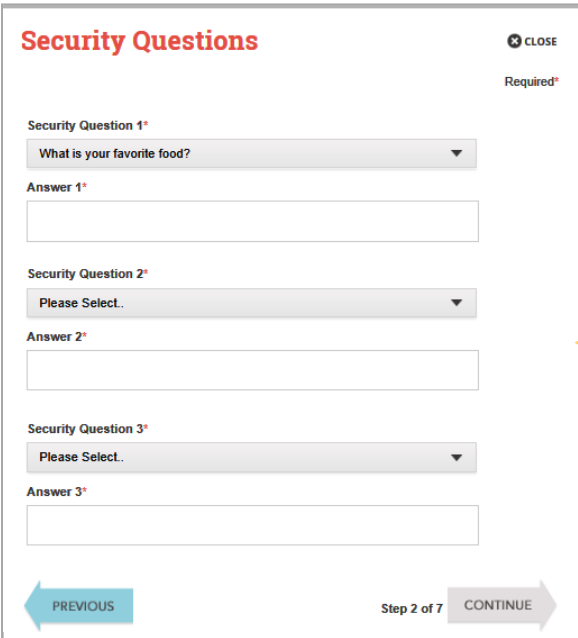
You must enter valid information into all the fields on this screen before you can proceed.

If your entry is not accepted, an error message similar to the one pictured below will display.



Reenter your information. When your entry is accepted, the message will disappear.

After you have entered all your account information, click **Continue** to go to the Security Questions page.



On the Security Questions page, select three different security questions, one from each list and enter your answer for each. Be sure to record your questions and answers for your future reference, in case you need to recover your account or you cannot remember your password.

Click **Continue** to enter your personal information.

Personal Info CLOSE

Required*

First Name* MI Last Name*

Address 1* Address 2

City* ZIP/Postal Code*

Country* State/Province*

Phone

PREVIOUS Step 3 of 7 CONTINUE

On the Personal Info page, enter your contact information. The following fields are required:

- First Name
- Last Name
- Address 1
- City
- ZIP/Postal Code
- Country
- State/Province

Click **Continue** to enter your Institution information.

Institution Info CLOSE

Required*

Institution*

Student ID

Credentials

PhD, RN, BSN, MSN, MS, NP, AACE

Non-degree seeking

Expected Graduation Date*

PREVIOUS Step 4 of 7 CONTINUE

On the Institution Info page, select an Institution from the list. If you are seeking admission to Dental Hygiene Program, select the Institution as either:

"Montgomery County CC PA Blue Bell Campus AH" or **"Montgomery County CC PA Pottstown Campus AH"**.

If you are seeking a degree, enter a date in *Expected Graduation Date*. You **MUST** enter your MCCC student ID.

Click **Continue** to enter your Demographic Info.

Demographic Info CLOSE

Required*

Gender

Birth Date*

Race

Caucasian/White

African American/Black

Native American

Hispanic

Asian

Other

Primary Language

PREVIOUS Step 5 of 7 CONTINUE

On the Demographic Info page, enter your *Gender*, *Birth Date*, *Race*, and *Primary Language* information. Only *Birth Date* is required.

Click **Continue** to go to Subscription, Updates & Notes.

On the Subscription, Updates & Notes page, read the Subscription, Updates & Notes information.

If you agree to allow ATI to share your information under the terms presented on this screen, select the **Yes, I consent** check box.

Click **Continue** to go to User Terms and Conditions.

On the User Terms and Conditions page, read the information under User Terms and Conditions.

Then select the **Yes, I Agree** check box to acknowledge that you have read the ATI User Terms and Conditions and agree to be bound by them.

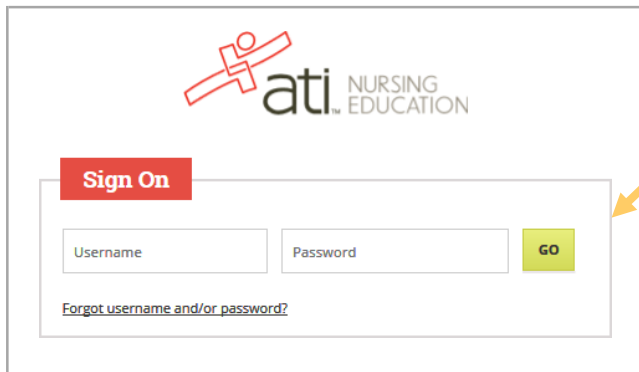
Click **Previous** if you want to change any of the information you have entered for your new account.

Click **Register** when you are finished creating your account.

The Sign On window displays and your new Username is filled in for you. Enter your Password and click **GO** to launch the Student Home page.

You can now register for the TEAS® Assessment through our Online Store.

2. Sign on to your Account



From the atitesting.com home page enter your Username and Password and click **GO** to launch the Student Home page.



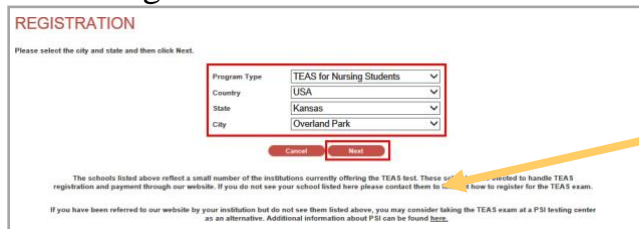
Then, from the Student Home page, click **Online Store** in the upper right corner. The ATI Store page displays.



In the *Register for* column, click **TEAS®**. The Registration page displays.

Go to **STEP 2: Register for a TEAS Session** to continue.

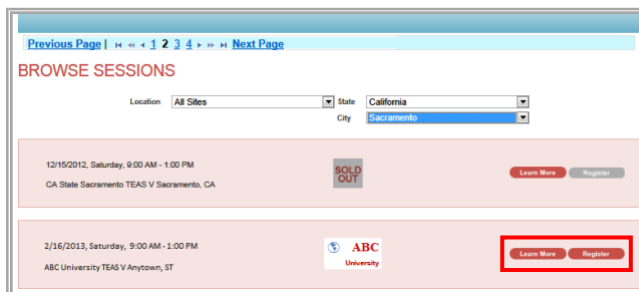
3. Register for a TEAS Session



Select a *Program Type*. If you are seeking admission to the Dental Hygiene Program, select:

- **TEAS for Allied Health**

From the *Country*, *State* and *City* lists, select the location where you want to sit for the assessment and then click **Next**. The Browse Sessions page displays.



Do one of the following to register for a session:

- Click the **Register** button associated with the session for which you are registering.
- Click the **Learn More** button to open the Product Details window to view details about the session.

Note: If you don't see a suitable location, you can expand your search by selecting **All** for the City and/or State.

PRODUCT DETAILS

ABC University, TEAS, Anytown, ST
6/12/2015, Friday, 8:30 AM-12:30 PM

Test of Essential Academic Skills V (TEAS V) at ABC University
on June 12, 2015, at 8:30 am.

TEST LOCATION
ABC University Campus
1234 Any Street
Anytown, ST 99999
Bldg A, Room 320

Individuals must present a valid photo ID and the ATI username and password. Please arrive 15 minutes early to the testing site. Those arriving late will not be allowed to test. Individuals taking this test can only register for one location, one testing time. Students are allowed to register for 1 exam per month.

- Calculators are NOT allowed
- Bring 2 or more #2 pencils
- Scratch paper will be provided by the testing center

*Students applying to another institution will be responsible for sending that institution a copy of their results by purchasing a "TEAS transcript" from the ATI Online. If the institution you're applying to is not listed when purchasing a transcript, please contact your school to find out how they prefer to obtain these results. Students applying to this institution will not be required to purchase a transcript.

Please note: By clicking the "Register" button I agree to test on the selected date. I understand that I am responsible for repaying and rescheduling for a new test in the event that I am unable to attend my scheduled date.

[Click Here](#) to purchase TEAS Study Material

TEAS SELF PAY

Price: \$66.00 Sale Price: \$66.00 Quantity: 1 **Register**

- If you clicked **Register**, skip to the next window.
- If you clicked **Learn More**, you opened this Product Details window. Review the information and then click **Register** to add this session to your online shopping cart or click the back button to go back to your Browse Sessions list.

I understand all TEAS test registrations are final and will not be rescheduled or refunded.

Yes **No**

After you click **Register**, this window displays:
Click **Yes** to continue. Your Shopping Cart displays.

YOUR SHOPPING CART

Continue Shopping **Check Out**

Remove	Item	Quantity	Price	Total
Remove this Item	TEAS SELF PAY Item# TEAS SELF PAY Location: ABC University Time: 6/12/2015 8:30:00 AM - 6/12/2015 12:30:00 PM	1	\$66.00	\$66.00

Additional **Description**

Coupons and Promotions Coupons and Promotions can be applied at the payment step.

Taxes Taxes will be calculated when you enter your billing information.

Shipping Final Shipping amount will be calculated for selected shipping method and address.

Subtotal: \$66.00
Discount: 0.00
Total: \$66.00

Continue Shopping **Check Out**

ATI Does Not Offer Returns. Damaged or defective products will be replaced if sent back to ATI within 30 days of purchase. Please call Customer Service at 1.800.667.7531 FREE for more details.

- Review the information on the screen. At this point, you have the following options:
- If all the information is correct and you do not want to purchase additional items, click **Check Out**.
 - If you want to make additional purchases, click **Continue Shopping** to return to the Online Store.
- Note:** Supporting TEAS items, such as study aids and extra transcripts, are available from the ATI Online Store. At the Online Store home page, enter **TEAS** in the *Search* field and then click **Go** to display all TEAS-related items.
- If you do not want to purchase the designated assessment, click **Remove this Item**. The session is removed from your Shopping Cart. Click **Continue Shopping** to return to the Online Store. Go back to choose a different TEAS Assessment session.

▶ IMPORTANT:

ATI does not offer refunds. Damaged or defective products will be replaced if sent back to ATI within 30 days of purchase. Please call Customer Service at 1.800.667.7531 for more details.

4. Check Out and Pay

SECURE CHECKOUT
1: Enter Your Address 2: Enter Your Payment Details

Enter your billing and shipping address. Your billing address should match the address on your credit card.

Billing Address

First Name
Middle Initial
Last Name
Company Name
Campus Name
Phone Number
Email Address
Street 1
Street 2
Street 3
City
State
Postal Code
Country
 Shipping Address is same as Billing

Enter/confirm your mailing address and provide any additional information and then click **Proceed to Payment Details**. The Secure Checkout: Payment Details screen displays.

Note: If any required information has not been filled in, you will be prompted to provide the information before you are allowed to continue

SECURE CHECKOUT
1: Enter Your Address 2: Enter Your Payment Details

Please review your order and provide payment information to complete your purchase.

Note: Shipping to Hawaii or Alaska, or to any country other than the U.S., requires that you choose the Priority Mail USPS option. No orders are shipped on Saturday, Sunday, or any federal holiday.

Order Information

Item	Qty	Price	Total
TEAS SELF PAY Item# TEAS SELF PAY Location: ABC University Time: 6/12/2015 8:30:00 AM - 6/12/2015 12:30:00 PM	1	\$66.00	\$66.00

Merchandise Subtotal: \$66.00
Ship By:
Promotion Code:
Discount: -\$0.00
Tax: \$0.00
Shipping: \$0.00
Total: \$66.00

Payment Information

Payment Method
Billing Address Alissa McCall
7500 W 160th Street
Stilwell KS 66062
US
Tel: 9136616468
E-Mail: atitestemali@ascendlearning.com

Card Number
Expiration Date --Month-- --Year--
Security Code [help](#)
 I have reviewed my order carefully and confirm that it is accurate and complete. I understand that this order, once placed, is non-cancellable and no returns or funds are available for this purchase. Damaged or defective products will be replaced if sent back to ATI within 30 days of purchase. Please call Customer Service at [1.800.667.7531](tel:18006677531) FREE for more details. Note: You will not be able to submit your order if this box is not checked.

ATI Does Not Offer Returns. Damaged or defective products will be replaced if sent back to ATI within 30 days of purchase. Please call Customer Service at [1.800.667.7531](tel:18006677531) FREE for more details.

If you have a Promotion Code, enter it into the Promotion Code field and then click **Apply Code**.

- In the *Payment Information* section, enter your credit card information.
- Check your address information and click **Edit Address** to change the billing information for your order.
- Read the information to the right of the check box. Then, select the check box to verify that your order is correct and that you have read and agree to the terms of your purchase.
- Click **Submit Order**.

Assessment Technologies Institute Customer Receipt

Dear Alissa McCall,

Thank you for your order. Below are details regarding your online purchase.

Order Information	Customer Service
Order Number: 203371	E-Mail: onlinestore@attesting.com
Order Date: 6/12/2015 1:56:16 PM	Phone: 1.800.667.7531
Account Number: 22200	
Promotion Code:	
Payment Method: Credit Card	
TransactionID: INV0131165	
Invoice Number: 42240741	

Billing Address

Melissa McCallop
 7500 W 160th Street
 Stillwell, KS 66085
 US
 Tel: 9136616458

Qty	Product Number	Item	Description	Price	Ext.
1	TEAS SELF PAY	TEAS SELF PAY	Location: ABC University Test: 6/12/2015 8:30:00 AM - 6/12/2015 12:30:00 PM	\$66.00	\$66.00
				Sub Total	\$66.00
				Discount	-\$0.00
				Shipping (Electronic Delivery)	\$0.00
				Total	\$66.00

Additional Instructions

All testers should bring valid state or federal picture identification (driver's license, passport, green card, etc.) as well as their University Student Identification card. You will also need your ATI username and password. Each individual must purchase their own testing reservation. Testing space is limited to 20 students on each testing date. Once the TEAS exam is purchased, there are NO REFUNDS.

After you click **Submit Order**, your Customer Receipt displays. Your receipt includes any additional instructions for your assessment. Your receipt will also be emailed to you to the email address listed in your profile.

[Go back to the top](#)

How to Indicate you are applying to the Dental Hygiene Program/ Change your Institution



[Linda Walker's Account](#) | [Online Store](#) | [Contact Us](#) | [Sign Out](#)

HOME

MY ATI

MY RESULTS

HELP

+ Add Product

If your Institution Info appears as "Montgomery County CC PA-Central Campus", you will not be recognized as seeking admission to the Dental Hygiene Program. Click **Edit** to change.

Institution Info

Institution: zATI University [Edit](#)

Student ID:

Credentials:

Expected Graduation Date: Non-Degree Seeking

Under Institution, select "**Montgomery County Community College-Central AH**". Click **Save**.

[Edit](#) Institution Info

Institution*
zATI University

Student ID

Credentials
PhD, RN, BSN, MSN, MS, NP, AACE

Non-degree seeking

Expected Graduation Date
MM/DD/YYYY

[Cancel](#) [SAVE](#)