2014-15 Unusual Enrollment History Review Form

**Student Name ___________________________**  **Student ID ___________________________**

**Information**
Your 2014-2015 Free Application for Federal Student Aid has been flagged for Unusual Enrollment History Review by the U.S. Department of Education because you have received Federal Pell Grant funds from multiple institutions during the following review period: 2011-2012, 2012-2013, and 2013-2014. This flag requires Montgomery County Community College to review your enrollment history to determine aid eligibility.

**Instructions**
Complete steps 1 through 5 below. Your application for financial aid will not be considered until you submit this completed form and required documentation. You can review your attendance at prior institutions online at [www.NSLDS.ed.gov](http://www.NSLDS.ed.gov).

1. Obtain an official academic transcript from **every** institution you attended during the review period (2011-2012, 2012-2013, and 2013-2014). These transcripts must be turned in with this form or sent directly to Enrollment Services at either campus. Your application will not be reviewed until all transcripts have been received.

2. List below the name of any/all institutions at which you received Federal Pell Grant funds during the review period and **did not earn any academic credit**. If you need additional space, please attach a separate page with your name and student ID number at the top of each page.

3. If you have no institutions listed in Step 2, submit completed form and transcripts to Enrollment Services Office on either campus.

   If you have any institution listed in Step 2, you must complete the following steps before submitting this form:
   - Attach a statement explaining the reason for your failure to earn any academic credit at each institution listed in Step 2.
   - Attach supporting documentation for the circumstances described in your statement (i.e. medical bills, hospitalization records, accident reports, etc.). Include your name and student ID number at the top of each page.
   - Schedule an appointment with one of the following advisors. Bring this form and all documentation listed above to your appointment.
     - Nancy Gazan or Lesley Osias 215.641.6577 Central Campus Grant Recipients Only
     - David Rudd 215.641.6577 Central Campus Grant & Loan Recipients Only
     - Judy Green 610.718.1906 West Campus Grant & Loan Recipients Only

4. Sign Below. I certify that the information submitted on and with this form is accurate and complete.

   **Student Signature ___________________________**  **Date ____________**  **Daytime Phone Number ____________**

5. Return this form and your official transcripts via mail or in person to Enrollment Services, Office of Financial Aid at your earliest convenience.

**SSC USE ONLY:**
I recommend _____________ credits for _____________ semester. Signed ___________________________ Dated _____________

Notes ______________________________________________________________________________________

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