



**DUAL ADMISSIONS TRANSFER AGREEMENT
BETWEEN
MONTGOMERY COUNTY COMMUNITY COLLEGE
AND
ALVERNIA UNIVERSITY**

Preface

Montgomery County Community College (MCCC) and Alvernia University (Alvernia) enter into this Dual Admissions Transfer Agreement (Agreement) to facilitate the transfer of MCCC students to Alvernia's Baccalaureate Degree Programs. This Agreement applies to students who enter Alvernia as full-time or part-time undergraduate students.

Dual Admissions

Under this Dual Admissions Transfer Agreement, MCCC students will be guaranteed admission at Alvernia on the condition that they:

1. Earn a high school diploma or its equivalent prior to attending Alvernia;
2. Submit a Dual Admissions Intent Form. It is encouraged to submit the dual admission intent form within completion of 45 college level credits to maximize credit transfer, but forms may be considered up to 75 credits completed from all colleges/universities attended;
3. Graduate from MCCC with an appropriate Associate in Arts (A.A.), Associate in Science (A.S.), Associate in Applied Science (A.A.S.), or Associate in Fine Arts (A.F.A) Degree with a minimum cumulative GPA of 2.0 for Accelerated Baccalaureate and Online Programs (through Adult Education Admissions) and 2.5 for Traditional/Residential Baccalaureate Programs. (Please see Appendix A for a list of approved programs of study included in this Agreement; Please see Appendix B for programs with specific admissions requirements);
4. Complete Alvernia's admissions application prior to the start of the semester in which they plan to begin their studies at Alvernia, and satisfy all other Alvernia program-specific admissions requirements as found in Appendix A;
5. Not attend another institution of higher education between the time they graduate from MCCC and enroll at Alvernia;
6. Enroll at Alvernia within one year of MCCC graduation.

Students who have previously matriculated to Alvernia are not eligible for Dual Admissions to Alvernia but are encouraged to apply as a transfer or re-entry student to Alvernia.

There is no obligation on the part of the Dual Admissions MCCC student if they decide not to transfer to Alvernia.

Once students submit their Dual Admissions Intent Form, they are strongly encouraged to meet with an Alvernia Transfer Admissions Representative and/or a MCCC Academic Advisor, Counselor, or Program Advisor to develop a course taking strategy to maximize course transferability.

MCCC graduates entering Alvernia under the terms of this Agreement go through the normal Alvernia transfer admissions process and therefore must meet all applicable Alvernia requirements and deadlines pertaining to application for admission, orientation, registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all Alvernia students.

Transfer and Academic Guidelines

1. Transfer credit will be awarded for courses with a grade of “C” or above for any and all courses transferred to Alvernia, with the exception of science classes for Nursing students. Nursing students will be awarded for courses with a grade of “C+” or above for all related science courses transferred to Alvernia. Alvernia will need official transcripts for evaluation of credit from other attended institutions, including military transcripts. Credit will also be awarded for AP, CLEP, etc. with appropriate documentation. Developmental courses are not eligible for transfer.
2. Graduates of approved MCCC A.A., A.S., A.A.S., and A.F.A degrees and who transfer to Alvernia will be waived from placement tests under this agreement.
3. The maximum number of semester hours that can transfer to Alvernia is 75. Students enrolled in an undergraduate program of study at Alvernia are required to complete a minimum of 123 credits with a residency credit minimum of 45 of the last 60 credits; at least half of the requirements in the major or area of specialization must be taken with Alvernia.
4. A full-time student admitted with Mid-Degree status to Alvernia will be able to complete a bachelor's degree at Alvernia in two years (fall/spring/summer semesters) provided the student completes the appropriate associate degree at MCCC, appropriately sequences their remaining course work at Alvernia, and that the program’s experiential requirements can be completed within two years.
5. Under this Agreement, Alvernia guarantees that all MCCC credits from MCCC programs of study listed in this Agreement will fulfill general education, elective, or major requirements in the corresponding Alvernia major that the MCCC transfer student wishes to pursue.
6. Students who have pursued a MCCC associate degree study other than those designated in this Agreement and who wish to transfer to Alvernia may still be considered for admission on an individual basis and their credits will be evaluated on a course-by-course basis.

Financial and Scholarship Incentives

To assist MCCC graduates to transfer to Alvernia, Alvernia agrees to the following:

1. **Application Fee:** Alvernia will waive the application fee for students who apply at Alvernia pursuant to this Agreement.
2. **Academic Scholarships:** Alvernia will award academic scholarships annually to all MCCC graduates admitted to Alvernia pursuant to this Agreement. All scholarships may be renewed each year contingent upon the students submitting their FAFSA and remaining in good academic standing at Alvernia.

Traditional/Residential Programs (in Reading, PA): The following scholarships are given to qualified full-time undergraduate day-time students transferring from MCCC for work toward their first bachelor's degree. Cumulative GPA includes MCCC and any other colleges/universities attended:

- **Provost Scholarship:** \$21,000 scholarship = **member of Phi Theta Kappa** or non-PTK student with final cumulative GPA of 3.5 or higher.
- **Bernardine Scholarship:** \$19,000 scholarship = final cumulative GPA between 3.25 and 3.49.
- **Dean Scholarship:** \$17,000 scholarship = final cumulative GPA between 3.0 and 3.24.
- **Transfer Scholarship:** \$15,000 scholarship = final cumulative GPA between 2.5 and 2.99.

In addition to the scholarships noted above, Alvernia's Traditional/Residential Programs also offers the following:

- **Alvernia Connects with Transfers** - \$1000 scholarship for all transfer students who have filed the FAFSA (by date provided) and accepted admissions into Alvernia's Traditional/Residential Programs with at least a 3.0 final cumulative GPA

Accelerated Baccalaureate Degree Programs (Main Campus in Reading or other On-site Regional Campus): All adult/non-traditional learners receive discounted tuition however qualified students will also receive the following:

- **Dual Admissions Scholarship:** \$1000/year
Awarded to dual admissions students who enroll at the Reading Main Campus or other On- site Regional Campus, at half-time or full-time enrollment, as a one-time award for their first year (or first two consecutive semesters).
- **Phi Theta Kappa Scholarship:** \$1000/year
Awarded to students holding current membership in PTK for continuous for full-time enrollment for up to 4 semesters and requires maintaining a 2.0 GPA.
- **PA Community College Transfer Award:** up to \$2000 total for 4 semesters (\$500 each semester)
Awarded to transfer students with a final minimum cumulative MCCC GPA of at least 2.0 and who enroll in at least half-time continuous enrollment.

***IF a student is enrolled FULL-TIME at Alvernia, they would qualify for both the PA Community College Transfer Award and the PTK Scholarship. A student will ALSO qualify for the Dual Admissions Scholarship IF the student declares Dual Admission with Alvernia before completing no more than 45 college-level credits from all colleges/universities attended.

3. **Financial Aid:** All students will be provided with Alvernia financial aid information and receive full consideration for Alvernia financial aid upon matriculation at Alvernia.
 - Financial Aid will be awarded to transfer students on the same basis as all Alvernia students. They will have equal access to all state and federal financial aid programs.
 - Students are strongly encouraged to complete the Free Application for Federal Student Aid (FASFA) before May 1st each year to determine if they are eligible for a state grant.

Programs of Study:

Traditional/Residential Programs

Addictions and Mental Health Treatment
Athletic Training (5-year Master's Degree)
Biochemistry
Biology
Biology-Medical Laboratory Science
Business
 *Accounting
 *Economics
 *Finance
 *Healthcare Administration
 *Human Resource Management
 *Management
 *Marketing
 *Sport Management
Chemistry
Communication
Computer Science
Criminal Justice Administration
Digital Media Marketing
English
Early Childhood Education (PK – 4)
Early Childhood Education (PK-4) with Special
Ed Certification (PK – 12)
Engineering
Environmental Science
Forensic Science
General Science
Healthcare Science
History
Liberal Studies
Mathematics
Nursing
Occupational Therapy (5-year Master's Degree)
Philosophy
Political Science
Psychology
Social Work
Theatre
Theology

Key

* = Concentration

Accelerated Baccalaureate (Adult Evening) Degree Programs

Addictions and Mental Health Treatment
Business
 *Accounting
 *Finance
 *Healthcare Administration
 *Human Resource Management
 *Management
 *Marketing
Communication
Criminal Justice Administration
Early Childhood Education (PK – 4)
Early Childhood Education (PK-4) with Special
Ed Certification (PK – 12)
Healthcare Science
Liberal Studies
RN to BSN Completion Program
Social Work

Online

Addictions and Mental Health Treatment
Business Management
Communication
Criminal Justice Administration
Healthcare Administration
Healthcare Science
Psychology
RN to BSN Completion Program

The Agreement

To facilitate the transfer of MCCC graduates to Alvernia in accordance with the foregoing guarantee, the parties agree to the following:

Obligations of Alvernia University:

1. Participate in student outreach (e.g.: transfer fairs, MCCC campus visits, virtual open houses, etc.) at least twice each fall and spring semester.
2. Invite MCCC students to an informational meeting with Alvernia faculty and staff on a regular basis at both MCCC and Alvernia in order to facilitate smooth curricular and co-curricular integration into Alvernia.
3. Send an Alvernia University Letter of Acceptance to all MCCC students who complete an application and who meet the conditions set forth in this Agreement. MCCC students who complete the Alvernia University Application will be required to follow and satisfy all Alvernia degree requirements, as stated in Alvernia's Undergraduate Catalog, that are in effect at the time of the application signing and submission to Alvernia University.

For Traditional/Residential Baccalaureate Programs, students must confirm their intention to matriculate at Alvernia by submitting a deposit by May 1st for the fall semester, and by October 1st for the spring semester, and satisfy all other regular Alvernia admissions requirements.

4. Send students from **Montgomery County** who apply but are not admitted to Alvernia a letter encouraging them to attend and earn an appropriate associate degree from MCCC so as to take advantage of the benefits of this Agreement. MCCC will receive a list from Alvernia of students denied and sent this letter so that they can follow up with the students.
5. Encourage MCCC transfer students to complete the appropriate associate degree before matriculation to Alvernia in order to take advantage of this Agreement. If the MCCC student chooses to transfer and matriculate to Alvernia before completion of the associate degree, **Alvernia will encourage reverse transfer. Alvernia will develop a reverse transfer credit process, which must be mutually agreed upon by both Alvernia and MCCC that includes methodology to notify and assist students with this reverse transfer benefits.**
6. Ensure that MCCC students who matriculate to Alvernia under the terms of this Agreement are afforded all of the rights and privileges that are extended to all Alvernia students.
7. Provide equal on-campus housing opportunities for MCCC students covered by this Agreement, at the Alvernia's Main Campus in Reading, PA. Students who transfer under this Agreement are eligible for housing on the same basis as native Alvernia students with junior status.

Obligations of Montgomery County Community College:

1. Publicize this Agreement to prospective students in its promotional literature, social media and website.
2. Make arrangements for Alvernia recruiters to visit MCCC and/or to participate in student outreach (e.g.: transfer fairs, MCCC campus visits, virtual open houses, etc.).
3. Inform qualified students matriculating at MCCC of the opportunity for Dual Admissions transfer to Alvernia under the terms of this Agreement.

4. Invite enrolled MCCC students to participate in this Agreement through the submission of a Dual Admissions Intent Form before completion of the credit limits.
5. Send Alvernia any Dual Admissions Intent Forms submitted to MCCC advisors or counselors.
6. Provide information on the Alvernia dual admissions, academic, and admissions requirements online. Program-to-program curriculum Transfer Guides for specific programs of study will be available online for student use.

Joint Obligations:

1. Consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students. Both Alvernia and MCCC will review this Agreement annually and make any changes upon mutual agreement, as needed. Such changes will become effective when both MCCC and Alvernia sign the revised document.
2. Collaborate in providing students with information and academic advising about this Agreement, Alvernia's academic requirements, and the process of transferring to Alvernia and financial aid eligibility remaining to complete degree.
3. Develop and implement advertising and promotional efforts to communicate the benefits of this Agreement.
4. Provide direct links between Alvernia and MCCC websites.
5. Designate a representative or representatives who will coordinate this Agreement between the two institutions.
6. Facilitate and support consultation and collaboration between faculties from both institutions to review this Agreement as pertaining to general education/core requirements, degree requirements, and other academic matters that pertain to the maintenance of student satisfactory academic progress.
7. Conduct periodic reviews of course-to-course equivalencies and the applicability of those equivalencies to specific academic programs at MCCC and Alvernia.
8. Develop program-to-program curriculum Transfer Guides that specify for MCCC transfer students the MCCC courses that satisfy major requirements needed for degree completion at Alvernia. To facilitate this, MCCC and Alvernia agree to finalize program-to-program transfer guides no later than 3 months from the signing of this Agreement.
9. Exchange aggregate data annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. To the extent permitted by law, the parties may also exchange individualized data about individual transfer students, including, for example, admissions information and grades, and reports on the results of program reviews, assessments of student learning, and/or decisions of curricular and other committees.
10. The parties will abide by their respective policies of nondiscrimination in regard to sex, age, race, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable federal, state, or local law. The parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.

Revision, Renewal and Termination of this Agreement

The Interim Provost at Alvernia University and the Assistant Dean of Academic Affairs at Montgomery County Community College or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.

This Agreement will be in effect as of the date of its signing, for students entering Alvernia on or after **Fall 2023**, and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to Alvernia through the effective date of termination will continue to receive the benefits articulated in this Agreement.

Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from MCCC into Alvernia, and to expand their opportunities for academic success there, is indicated by the following signatures.

The undersigned representatives of the parties, Montgomery County Community College and Alvernia University, have executed this Agreement on the date indicated below:

FOR Montgomery County Community College:

Chae Sweet Date: Oct 11, 2023
[Chae Sweet \(Oct 11, 2023 16:42 EDT\)](#)

Chae Sweet, Ed.D.
Vice President for Academic Affairs



Philip Needles (Oct 12, 2023 10:22 EDT) Date: Oct 12, 2023

Phil Needles
Vice President of Engagement and Student Experience

FOR ALVERNIA UNIVERSITY:

G. Fitzgerald Date: Oct 12, 2023
[G. Fitzgerald \(Oct 12, 2023 15:44 EDT\)](#)

Glynis Fitzgerald, Ph.D.
President


Leamor Kahanov (Oct 12, 2023 22:33 EDT) Date: Oct 12, 2023

Leamor Kahanov, Ed.D., ATC/LAT
Senior Vice President and Provost

Appendix A

Academic Admissions Requirements for Specific Majors

Prelicensure BSN Guidelines

Students wishing to transfer to Alvernia University from another institution of higher education must meet the general admission requirements of Alvernia and have a minimum cumulative GPA of 2.75. A grade of C+ or higher is expected for transfer science courses. Students may not have repeated any required science course more than one time for a passing grade and may repeat no more than three total required science courses at any/all institutions they have attended, including Alvernia.

Transfer students who have completed at least 30 credits of college level work, including the prescribed science courses for the first year, may be eligible to transfer at the sophomore level. To be eligible for admission to and placement in the nursing program at the sophomore level, applicants must complete all general admission requirements, and:

- Must have a GPA of at least a 2.75 with considerations given to individual courses. Science course grades of C+ or higher are ordinarily required for admission. Grades and credits from developmental courses are not considered
- Not have repeated any required science course more than one time for a passing grade and may have repeated no more than three total required science courses at any/all previous institutions they have attended
- Demonstrate successful completion of three of four of the required sciences (Anatomy and Physiology 1, Anatomy and Physiology 2, Microbiology, Chemistry; each including a lab), two of which must be Anatomy and Physiology 1 & 2.

RN to BSN Guidelines

Students must submit a photocopy of current Pennsylvania Registered Nurse License. Students may be admitted to the RN to BSN Completion program prior to passing the NCLEX; however, RN-BSN students are not permitted to progress and register for the two clinical courses (NUR 403 & NUR 405) without a current and valid RN license.

Occupational Therapy Guidelines

Students must have an overall GPA of 3.0 or higher for admittance to the combined BSHcS & MSOT program. Upon completion of the following general education and related requirements, transfer students may enter the program in the Fall semester of the Sophomore year:

- (3 cr) COM 101
- (3 cr) World Language I and II
- (3 cr) THE 105
- (3 cr) ART, Music, Theatre
- (3 cr) PHI 105
- (3 cr) COM (not 100 or 101), **or** (3cr) HIS/POS, **or** (3 cr) ENG

- (3 cr) SOC 111
- (3 cr) BIO 107
- (1 cr) BIO 117
- (3 cr) PSY 101

Due to the combined bachelors/master's, and sequential content requirements of the OT program, students are not accepted as transfers into **the Junior year**.

Progression/retention - Students may use the repeat/delete option three times for grades below a "C" in the undergraduate phase and twice for grades below a "B" in the graduate phase of the program, and includes courses taken elsewhere.

This repeat/delete option can be used only one time for any one course. If the second attempt does not result in the required "C"/"P" (undergraduate) or "B"/"P" (graduate), the student will be dismissed from the program.

Engineering Guidelines

Transfer students will be reviewed by both the Undergraduate Admissions Department and the Engineering Department for admissions into the program and will enter the program at an appropriate spot to be determined by the Engineering Program Director. Students must meet the general Alvernia admissions requirements and are highly recommended to hold a cumulative GPA of at least 2.8. Transfer students are highly recommended to have taken a college level course of Precalculus and/or Calculus, and Chemistry and/or Physics prior to matriculating at Alvernia University.

Athletic Training

Transfer students may enter the program at an appropriate spot to be determined by the AT Program Director. These students will typically matriculate as an Athletic Training major student. These students will focus on the completion of the undergraduate requirements for a Bachelor of Science degree in Healthcare Science, along with any required prerequisite coursework (for the MSAT degree). Students will formally notify the AT Program Director (PD) of their intention to complete the professional phase of the Master of Athletic Training degree once all prerequisite course work is completed. The PD will complete a review of the student's transcript to ensure each student meets the admissions/retention standards of at least a 3.0 GPA overall and a 3.0 GPA in natural and applied science courses.

Education

Students must have an overall GPA of 3.0 in compliance with Pennsylvania State requirements. Transfer students may enter the program at an appropriate spot to be determined by the Education Program Director.