



MONTGOMERY COUNTY COMMUNITY COLLEGE  
340 DEKALB PIKE  
BLUE BELL, PENNSYLVANIA

The meeting of the Montgomery County Community College Board of Trustees was held on Monday, April 13, 2020 at 4:00 p.m. via web conference.

Board of Trustees

**Present:** Frank Custer, Chairperson; Lisa Binder, Vice Chairperson; Marcel Groen, Treasurer; Margot Clark, Secretary; Theresa Reilly, Assistant Secretary; Eleanor Dezzi, Varsovia Fernandez, Raj Guttha, Anisha Robinson Keays, Sean Kilkenny, Dave Kraybill, Napoleon Nelson, Rick Taylor and Ellen Toplin

**Absent:** None

Also Present:

Dr. Victoria Bastecki-Perez, Interim President and Provost; Marc Davis, Solicitor; Steven Ludwig, Counsel, Fox Rothschild; Philip Needles, Vice President of Student Services; Dr. Celeste Schwartz, Vice President of Information Technology and Chief Digital Officer; Charles Somers, Vice President of Finance and Administration; Dr. Gloria Oikelome, Interim Vice President of Academic Affairs and Dean of Health Sciences; Therol Dix, Vice President of the West Campus; Diane O'Connor, Executive Director of Human Resources; Jay Browning, Vice President for Advancement; Jim Stasik, Director of Enterprise Infrastructure Services; Bill Rosenbaum, Director of Information Technology Security; Joe Mancini, Executive Director of Information Technology; Eric Karol, Manager Media Services; Nyere-Gibran Miller, Athletics and Student Life Coordinator; Kelly Dunbar, Director of Athletics and Campus Recreation; Nigel Cooke, Student, Men's Basketball Team; Cameron Reid, Student, Men's Basketball Team; Tali Mciver, Student, Men's Basketball Team; Blaise Blomstrom, Student, Men's Basketball Team; Donte Graves, Student, Men's Basketball Team; Landon Coyle, Student, Men's Basketball Team; Nathan Hartman, Student, Men's Basketball Team; Ryan Black, Student, Men's Basketball Team; Koran Prince, Student, Men's Basketball Team; Deborah Rogers, Executive Assistant to the Board of Trustees along with approximately 71 outside guests via web conference.

**Call to Order**

Chair Custer called the meeting to order at 4:04 p.m.

**Pledge of Allegiance**

Nyere-Gibran Miller, Athletics and Student Life Coordinator; Kelly Dunbar, Director of Athletics and Campus Recreation; Nigel Cooke, Cameron Reid, Tali Mciver, Blaise Blomstrom, Donte Graves, Landon Coyle, Nathan Hartman, Ryan Black and Koran Prince, students on the men's basketball team, lead the attendees in the Pledge of Allegiance.

Coach Miller and Director Dunbar congratulated the men's basketball players for their outstanding accomplishments and commended them for their great team spirit.

**Public Testimony**

There was no public testimony.

**Presentation of Board Resolution**

Chair Custer presented Nyere-Gibran Miller, Coordinator of Athletics and Student Life with a Board of Trustees Resolution, recognizing him for being named the 2019-2020 Eastern Pennsylvania Athletic Conference (EPAC) Coach of the Year and for being named the National Junior College Athletic Association (NJCAA) Region XIX Coach of the Year for the North Atlantic District Division III (men's basketball) after leading the Mustangs men's basketball team to a 22-4 season and Region XIX championship in 2019-2020.

**Consent Agenda**

Trustee Groen motioned to approve Consent Agenda action items **A** through **X**. Trustee Fernandez seconded the motion. Chair Custer asked if anyone had any questions or concerns, or would like an item pulled from the Consent Agenda for discussion. There were no comments or concerns. There were also no concerns expressed regarding Information items **Y** through **LL**. The Board unanimously approved action items **A** through **X** and accepted Information items **Y** through **LL** as presented for the month of April, 2020.

**Action Items:**

- A.** Approval of the February 24, 2020 Minutes
- B.** Services for Students with Disabilities Policy (4.3)
- C.** Transfer Credit Policy (4.8)
- D.** Tuition Refund Policy (5.18)
- E.** Non-Discrimination Policy (6.4)
- F.** Whistleblower Policy (6.11)
- G.** Anti-Nepotism Policy (6.15)
- H.** Conflict of Interest Policy (6.16)
- I.** Request for New Curriculum- Computer Networking and Cyber Security (Certificate)
- J.** Request for New Curriculum- Web Development and Design (A.A.S.)
- K.** Request for Program Modification- Accounting (A.A.S)
- L.** Request for Program Modification- Accounting (Certificate)
- M.** Request for Program Modifications- Baking & Pastry Arts (A.A.S) and Culinary Arts (A.A.S)
- N.** Request for Program Modification- Computer Networking (A.A.S)
- O.** Request for Program Modification- Interactive Media (A.A.S.)
- P.** Request for Program Modification- Nursing (A.A.S)
- Q.** Request for Program Modification- Web Development (Certificate.)
- R.** Request to Delete Curricula- Computer Networking (Certificate) and Cyber Security (Certificate)
- S.** Request to Delete Curriculum- Expanded Function Dental Assistant (Specialty Certificate)
- T.** Request to Delete Curriculum- Web Design (Certificate)
- U.** Request to Inactivate Curriculum- Cloud Computing (Certificate)
- V.** eSports
- W.** Pennsylvania Department of Education – Computer/Wireless Controller
  - 1. Dell Financial Services Lease
  - 2. ePlus Lease
- X.** Software as a Service (SeaS) Agreement Blackboard

**Information Items:**

- Y.** Willis Self-Funded Insurance Overview
- Z.** Willis Updated Self-Funded Insurance Overview
- AA.** Executive Summary Year to Date January 31, 2020
- BB.** Executive Summary Year to Date February 29, 2020
- CC.** Budget Variance Report Year to Date January 31, 2020
- DD.** Budget Variance Report Year to Date February 29, 2020
- EE.** Treasurer's Report Year to Date January 31, 2020
- FF.** Treasurer's Report Year to Date February 29, 2020
- GG.** Wilmington Trust Investment Review for January 31, 2020
- HH.** Wilmington Trust Investment Review for February 29, 2020
- II.** Investment of 2015 Bond Proceeds as of January 31, 2020
- JJ.** Investment of 2015 Bond Proceeds as of February 29, 2020
- KK.** Single Vendor Acquisitions Greater than \$100,000
- LL.** Construction Update

**Interim President's Report**

March 2020:

<https://www.mc3.edu/html-email/2020/int/report/03/16.html>

Interim President Bastecki-Perez, provided an overview of the March 2020 Interim President's Report. The focus was on the College moving forward during the COVID-19 Pandemic. She shared community highlights including the success and accomplishments of the Mustangs men's basketball team and their amazing season, including playing in the national tournament for the first time ever for the College. She also congratulated Coach Nyere Miller for receiving Coach of the Year awards.

Dr. Bastecki-Perez Thanked Chair Custer and Trustee Fernandez for their presentations, *The End of Local News* (Chair Custer) and *Advice for Tomorrow's Leaders* (Trustee Fernandez) as part of the Board of Trustees Scholarly Series.

The College also hosted "Trout Fishing in America," as part of the Young Arts Explorer/Family Series on March 6 and 7. The performance attracted 326 visitors.

As part of the College's Sense of Belonging, the Montco family held a lively pep rally for the men's basketball team as they headed to the nationals. The College's annual Bennett Lectureship series hosted Kim Chinh who spoke on "Reclaiming Vietnam".

Additional highlights in the March President's Report included:

1. Coffee with a Cop, where students and employees at both Central and West Campuses had the opportunity to chat with local law enforcement officers.
2. Basketball Coach Nyere Miller was named NJCAA Coach of the Year for the North Atlantic District in Division III basketball after leading his squad to a 22-4 season. He was also named Eastern Pennsylvania Athletic Conference's (EPAC) Coach of the Year for 2019-2020.

Accolades and Recognition:

3. MCCC student Bridgett Barrow, was selected for the Newman Civic Fellowship program for her leadership and service. She is one of only 290 students nationwide to be named a 2020 Newman Civic Fellow by Campus Compact.
4. MCCC student Matthew Falcone was one of only 50 students in the country to be selected for the national Coca-Cola Academic Team Silver Scholar award.
5. The College recently celebrated the induction of 19 students into the Beta Tau Lambda Chapter of Phi Theta Kappa, the international honor society for two-year colleges.
6. Four students were named to the All-Pennsylvania Academic Team, Dennis Duett, Matthew Falcone, Ngozi Osazuwa and Ashley Tokarski. The All-Pennsylvania Academic team is sponsored by Phi Theta Kappa and the Pennsylvania Commission for Community Colleges. The four students will receive full scholarships to attend a PASSHE school to complete their bachelor degrees.
7. MCCC News Brief – In the month of February, the College had 169 hits in 156 media outlets for a total reach of 91,231,065. The newsletter is shared monthly with 1,700+ subscribers.

April 2020

<https://www.mc3.edu/html-email/2020/int/report/04/13.html>

Interim President Bastecki-Perez also provided an update of the Interim President's Report for the month of April, noting that the report is back in its original format beginning with Montco Facts.

The College has transitioned to 100% remote delivery for the spring courses. Over 215,400 free online tutoring minutes were used by students so far this semester and over 175 laptops have been distributed to our students to date.

The originally scheduled May commencement ceremony has been postponed to Friday, October 2, 2020, at 2:00 p.m. After reviewing all aspects of our commencement ceremony, it was decided that canceling the ceremony was not an option, but to postpone it to a later date. Interim President Bastecki-Perez thanked Dr. Jenna Klaus and Tyler Steffy for all their work in coordinating this huge undertaking.

The Foundation Board and Advancement team members are working on a Student Emergency Fund Mini-Campaign to help students during the COVID-19 crisis. Their goal is to raise \$50,000.

The College has donated much-needed health care supplies to Montgomery County during the COVID-19 pandemic, including face masks, gloves, isolation gowns, thermometers, face shields, goggles, hand sanitizer, professional hand soap, disinfectant wipes, cotton swaps and gauze.

Additionally, nearly 200 pounds of fresh produce, an assortment of dairy products and more than 40 pounds of frozen bread and pastries were donated to Manna on Main Street in Lansdale.

The College is helping its community partner, the Whitpain Township Police Department by providing space in College Hall where they can write their reports and take a break while practicing social distancing. The College is proud to help the Township's first responders during this time.

During the week of April 13, 2020, a new Montgomery County testing site for COVID-19 will open up at the College's Blue Bell campus. The National Guard is staffing the drive through site. Funding for this new site would continue through May 30, 2020.

On Friday, April 10, Interim President Bastecki-Perez hosted a coffee and conversation via Zoom, connecting with over 200 colleagues. Another session is being planned for April 24.

During this time of closures, the College's eSports team continues to play in the digital world with weekly matchups with the opportunity for fans to watch live online. There are three teams, Mustangs Red, Black and White.

Interim President Bastecki-Perez continues to provide words of encouragement with her video messaging that "we're all in this together". The College is holding Wellness Wednesdays via social media with Dr. Keima Sheriff. Also, over the next few weeks, staff and faculty will be sharing cooking, health, wellness, art, and fitness tips along with activities to do at home.

#### Accolades and Recognition:

1. For the fifth consecutive year, the College received the award for being one of the *Most Promising Places to Work in Community Colleges* (only one of 16 community colleges in the nation to be selected).
2. From March 1 through April 10, MCCC has had 31 hits in the 17 media outlets for a total reach of 7,928,360.

Interim President Bastecki-Perez thanked everyone for their attention.

These were information items only and required no action by the Board of Trustees.

#### **Finance Committee:**

Trustee Groen reported for the Committee.

##### **A. FY2021 Budget:**

Trustee Groen provided a brief overview of the recommendations to the FY2021 preliminary budget. He noted the following:

1. No tuition and fees increase for FY2021;
2. Reallocate \$4 per credit hour Technology Fee to \$4 per credit hour Comprehensive Fee;
3. Extend the Student Activity Fee to the summer semester beginning Summer 2021;
4. Use 195,000 projected credit hours for FY2021 total Operating Budget development.

Trustee Fernandez motioned to approve the four recommendations noted above as presented. Trustee Reilly seconded and the Board unanimously approved to move forward with the above recommendations.

#### **Chair's Report**

Chair Custer noted that it was incredible watching Dr. Bastecki-Perez and her team along with faculty and staff in turning everything around on a dime in order to keep the College moving forward, noting that everyone has been proactive. He again thanked Dr. Bastecki-Perez, Cabinet, Support Staff, faculty, and especially Dr. Schwartz and the entire IT team for their outstanding work during this time.

**Old Business**

There was no old business.

**New Business**

There was no new business.

Upon motion, the Board of Trustees adjourned at 4:51 p.m. The next Board of Trustees meeting is scheduled for Monday, May 18, 2020, at 4:00 p.m. Location via web conference.

The Board went into an Executive Session to discuss personnel matters at 4:52 p.m., no action will be taken during this session.

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Margot Clark  
Secretary