



MONTGOMERY COUNTY COMMUNITY COLLEGE
340 DEKALB PIKE
BLUE BELL, PENNSYLVANIA

The meeting of the Montgomery County Community College Board of Trustees was held on Monday, May 18, 2020 at 4:00 p.m. via web conference.

Board of Trustees

Present: Frank Custer, Chairperson; Lisa Binder, Vice Chairperson; Marcel Groen, Treasurer; Margot Clark, Secretary; Theresa Reilly, Assistant Secretary; Eleanor Dezzi, Raj Guttha, Anisha Robinson Keeyes, Sean Kilkenny, Dave Kraybill, Napoleon Nelson, Rick Taylor and Ellen Toplin

Absent: Varsovia Fernandez

Also Present:

Dr. Victoria Bastecki-Perez, President; Marc Davis, Solicitor; Steven Ludwig, Counsel, Fox Rothschild; Philip Needles, Vice President of Student Services; Dr. Celeste Schwartz, Vice President of Information Technology and Chief Digital Officer; Charles Somers, Vice President of Finance and Administration; Dr. Gloria Oikelome, Interim Vice President of Academic Affairs and Dean of Health Sciences; Therol Dix, Vice President of the West Campus; Diane O'Connor, Executive Director of Human Resources; Jay Browning, Vice President for Advancement; Jim Stasik, Director of Enterprise Infrastructure Services; Bill Rosenbaum, Director of Information Technology Security; Joe Mancini, Executive Director of Information Technology; Eric Karol, Manager Media Services; Rose Makofske, Director of Equity, Diversity and Inclusion, Title IX Coordinator; Dr. Hal Halbert, Associate Professor of English, Faculty Union Representative; Connie Speier, Administrative Assistant for Social Sciences and Support Staff Union Representative; Michael Kaufman, HVAC Mechanic B, Support Staff Union Representative; Holly Ann Clayton, Executive Director of Marketing and Communications; Diane VanDyke, Director of Strategic Communications; Michael Bettinger, Director of Government and External Relations; Dr. David Kowalski, Associate Vice President for Institutional Effectiveness and Strategic Innovation; Dr. Keima Sheriff, Interim Assistant Dean of Student Programs; Dr. Mary-Kate Najarian, Director of User Success and Learning Technologies; Dr. Jenna Meehan, Assistant Vice President of Academic Affairs; The Perez Family; Dr. Barbara Auris, Associate Professor of English; Luz Gamauf Associate Professor of Spanish; Candy Basile, Administrative Support Secretary; Deborah Rogers, Executive Assistant to the Board of Trustees along with approximately forty (40) guests via Zoom.

Call to Order

Chair Custer called the meeting to order at 4:04 p.m.

Pledge of Allegiance

Dr. Barbara Auris, Associate Professor of English; Luz Gamauf, Associate Professor of Spanish and Rose Makofske, Director of Equity, Diversity and Inclusion, Title IX Coordinator lead the attendees in the Pledge of Allegiance.

Public Testimony

There was no public testimony.

Motion to Approve President's Contract

Chair Custer made a motion that Victoria L. Bastecki-Perez, Ed.D., be appointed President of the Montgomery County Community College, and that the appropriate officers of the Board of Trustees be authorized to execute the Employment Agreement, which is for a term of three (3) years with an annual base salary of \$245,000. Trustee Guttha seconded the motion and the Board of Trustees unanimously approved Dr. Bastecki-Perez as the 6th President of Montgomery County Community College.

The Trustees congratulated Dr. Bastecki-Perez for moving the College forward during the pandemic and applauded her outstanding leadership.

Dr. Bastecki-Perez noted that she feels honored and privileged to serve as the 6th President and personally thanked the Board of Trustees for their support for advancing the College's strategic agenda. She continued to thank administrators, faculty and staff, along with Government Officials, Business & Industry, K-12 partners, our more than 65,000 alumni, students, donors and investors. She also thanked her mother, husband, daughter and her two step-daughters for their support. She is humbled and truly grateful for this opportunity.

Consent Agenda

Trustee Reilly motioned to approve Consent Agenda action items **A** through **D**. Trustee Guttha seconded the motion. Chair Custer asked if anyone had any questions or concerns, or would like an item pulled from the Consent Agenda for discussion. Trustee Toplin had questions on the Sexual Misconduct Policy, it was noted that additional revisions will be coming back to the Board once the Betsy DeVos compliance regulations are finalized. Trustee Toplin asked if there were new goals set for 2020-2021. It was noted that we will continue to build upon the 2019-2020 goals that were set. The Board unanimously approved action items **A** through **D** and accepted Information items **E** through **N** as presented for the month of May, 2020.

Action Items:

- A. Approval of the April 13, 2020 Minutes
- B. Student Code of Conduct Policy (4.1)
- C. IT Security Policy (5.17)
- D. Sexual Misconduct Policy (6.17)

Information Items:

- E. Wilmington Trust Investment Review (Short Deck) for March 31, 2020
- F. Wilmington Trust Investment Review for March 31, 2020
- G. Executive Summary Year to Date March 31, 2020
- H. Budget Variance Report Year to Date March 31, 2020
- I. Treasurer's Report Year to Date March 31, 2020
- J. Investment of 2015 Bond Proceeds as of March 31, 2020
- K. Challenger Center 90-Day Extension
- L. 2018-2019 Goals
- M. 2019-2020 Goals
- N. ACEN Reaccreditation

Interim President's Report

A. May 2020:

<https://www.mc3.edu/html-email/2020/int/report/05/18.html>

Newly appointed President Bastecki-Perez, provided an overview of the May 2020 Interim President's Report which will be updated to the President's Report. She noted that the Emergency Student Aid Campaign raised over \$61,000. The College held an online open house with over 375 attendees. She also noted that the College has held a tuition freeze four years in a row.

In the Community

President Bastecki-Perez noted that she wrote a Letter to the Editor and an Op-Ed on the COVID-19 pandemic and the unique benefits community colleges offer. This was shared on NISOD, PA Commission for Community Colleges, AACC, Montco Today, The Mercury, The Reporter, The Times Herald, The Daily Local and five area weekly newspapers.

Dr. David Kowalski, Associate Vice President of Institutional Effectiveness & Strategic Innovation is participating in a national Community College COVID-19 Impact Research study with Target-X.

Of note, the Mustangs' eSports league added "Overwatch", "League of Legends", and "Super Smash Brothers Ultimate" to the growing list of eSports games coming next year.

Sense of Belonging

- Tune-in to Montco Radio – Montco Radio continues to broadcast to a worldwide audience.
- Don't Rush Challenge – Career Services shared how to "Dress for Success" with their take on their "Don't Rush Challenge".
- On April 22, the College celebrated Administrative Professionals Day.

Media and Social

- Dynamic duet - Candace Benson asked her mom, an MCCC alumna to sing on her final Sound Recording and Music Technology project.
- During National Nurses Week, the spotlight was on our Montco Alumni working on the front lines.
- We continue to promote the 2020 Census and voter registration.

Accolades and Recognition

- Montco is in the top 10 two-year and private/public four-year degree granting institutions in Pennsylvania in terms of the number of students taking online courses.
- Congratulations went out to the 2019 League of Excellence Award recipients and the 2020 NISOD Award recipients.
- Montco Students placed 4th out of more than 100 schools in the Vanguard Exchange Traded Funds challenge.
- The College received two workforce development grants from the Montgomery County Commerce Department Workforce Development Board:

- Title 1 Career Development Content Provider (Assessment Award) \$160,943.48.
- Title 1 Career Development provider (Computer Skills) \$41,811.84.
- MCCC News Brief – From April 11 through April 30, the College had 28 hits in 20 media outlets for a total reach of 3,995,810.

From the Provost's Office

- Congratulations to the Children's Center for its reaccreditation from the National Association for the Education for the Young Children.
- The Nursing program received reaccreditation from the Accreditation Commission for Education in Nursing.
- Earth Day – Students used natural objects to create art installations for Earth Day.
- Basement Office Interviews – the series looks at how our colleagues are dealing with these extraordinary times, both in and out of the classroom.
- During National Tourism Week, May 3-9, Montco highlighted the internships of two Tourism and Hospitality Management students, Samantha Markovic and Tessa Robinson.

B. Unexpected Times. New Opportunities

As part of the President's Report, Holly Ann Clayton, Executive Director of Marketing and Communications provided the Board of Trustees with a presentation outlining our multi-channel approach to:

- Public Relations
- Traditional
- Digital
- Owned Media
- Direct Marketing

Noting the different media outlets and our approach and direction we are moving towards during these times, along with a new digital campaign scheduled to begin in less than a week from the May 18, 2020 Board of Trustees meeting.

These were information items only and required no action by the Board of Trustees.

Chair's Report

Chair Custer thanked everyone who contributed to the Student Aid Emergency Fund. He also thanked Diane O'Connor for being an invaluable resource during the Presidential Search and for all the hard work she has done during this process.

He also noted that he has been in touch with the County Commissioners, Alumni Board and Foundation Board on the decision of making Dr. Bastecki-Perez the 6th President of the College.

In regards to voting, the County is having a difficult time receiving mail-in ballots in a timely fashion and will work with them on logistics of placing a drop-off ballot box at the Pottstown Campus. They would also like to extend the COVID-19 testing site at the Blue Bell Campus until the end of June. President Bastecki-Perez noted that they have been expecting this and will be able to accommodate the County. Chair Custer and President Bastecki-Perez gave a shout-out to IT for all their hard work and help during this pandemic.

Old Business

There was no old business.

New Business

There was no new business.

Upon motion, the Board of Trustees adjourned at 4:56 p.m. The next Board of Trustees meeting is scheduled for Monday, June 15, 2020, at 4:00 p.m. Location via web conference.

Margot Clark
Secretary