

BOARD OF TRUSTEES | MEETING MINUTES

The meeting of the Montgomery County Community College Board of Trustees was held on Monday, October 19, 2020 at 4:00 p.m. via web conference.

BOARD OF TRUSTEES

PRESENT: Frank Custer, Chairperson; Lisa Binder, Vice Chairperson; Marcel Groen, Treasurer; Margot Clark, Secretary; Theresa Reilly, Assistant Secretary; Eleanor Dezzi, Varsovia Fernandez, Raj Guttha, Sean Kilkenny, David Kraybill, Napoleon Nelson, Anisha Robinson, and Ellen Toplin.

ABSENT: Rick Taylor

ALSO PRESENT: Dr. Victoria Bastecki-Perez, President; Marc Davis, Solicitor; Steven Ludwig, Attorney, Jay Browning, Vice President for Advancement; Therol Dix, Vice President of the West Campus; Diane O'Connor, Executive Director of Human Resources; Philip Needles, Vice President of Student Services; Dr. Gloria Oikelome, Vice President of Academic Affairs; Dr. Celeste Schwartz, Vice President of Information Technology and Chief Digital Officer; Charles Somers, Vice President of Finance and Administration; Candy Basile, Assistant to the Office of the President; Michael Bettinger, Director of Government and External Relations; Tiffany Bregovi, Events Planner; Holly Ann Clayton, Executive Director of Marketing and Communications; Sarah DiSantis, Director of Development, Major and Planned Giving; Angela Scott Frencin, Director of Upward Bound; Ingrid Fisher, Director of Keys Program Services; Dr. Hal Halbert, Associate Professor of English, Faculty Union Representative; Lianne Hartman, Associate Vice President of Academic Affairs; Dr. Adriene Hobdy, Director of Leadership Development and Talent Management; Eric Karol, Manager Media Services; Teri Kropp, Executive Assistant to Vice President of Finance and Administration; Rose Makofske, Director of Equity, Diversity and Inclusion and Title IX Coordinator; Dr. Jenna Meehan, Special Assistant to the President, Takisha Mundy, Director of Career Services; Dr. MaryKate Najarian, Director of User Success and Learning Technologies; Deborah Rogers, Executive Assistant to the Office of the President; Bill Rosenbaum, Director of Information Technology Security; Connie Speier, Administrative Assistant for Social Sciences and Support Staff Union Representative; Tyler Steffy, Director of Student Life, Diane VanDyke, Director of Strategic Communications; Bill Vitiello, Alumni Board

WELCOME AND PLEDGE OF ALLEGIANCE

Chair Custer called the meeting to order at 4:01 p.m. Chair Custer thanked the graduation team members and IT for the time and planning of the 53rd Commencement Ceremony with the inaugural drive-in for our 300 Montco graduates. Having two College graduations one in the morning and one in the afternoon, along with a Police Academy and Gateway to College Graduations. Chair Custer also thanked Trustee Reilly for her support throughout the day.

President Dr. Bastecki-Perez, thanked Chair Custer for attending and helping our Graduates celebrate all their accomplishments.

Dr. Jenna Meehan, Special Assistant to the President along with Tiffany Bregovi, Eric Karol and Tyler Steffy led the attendees in the Pledge of Allegiance.

PUBLIC TESTIMONY

Public testimony was given by Dr. Hal Halbert, Associate Professor of English. He spoke on behalf of the Faculty and Staff Union to thank the IT Department, Dr. Celeste Schwartz, Vice President of Information Technology and Chief Digital Officer Dr. Mary Kathleen Najarian, Director of User Success and Learning Technologies, Dr. Bastecki-Perez, President, Mr. Phil

Needles, Vice President of Student Services for all the support and time given to them to prepare and doing what was morally right for the students and College during the pandemic.

President Dr. Bastecki-Perez and Chair Custer also thanked the faculty and staff.

CONSENT AGENDA

This month's Consent Agenda action items **A** and **B** were voted on and approved. All Information Items C through L were approved as presented.

Action Items:

A. Approval of the September 21, 2020 Board of Trustees Minutes:

Trustee Toplin motioned to approve the September 21, 2020 Board of Trustees meeting minutes as presented. Trustee Clark seconded and the minutes were approved as presented.

B. 2018-2020 Biennial Report:

Trustee Dezzi motioned to approve the 2018-2020 Biennial Report as presented, Trustee Fernandez seconded and the 2018 -2020 Biennial Report was approved as presented.

Information Items:

- C.** Budget Variance Report Year to Date August 31,2020
- D.** CARES Funding Update:
- E.** Executive Summary Treasurer's Report Ending August 31, 2020
- F.** Fiscal Dashboard FY21
- G.** Former Beach Comer Swim Club
- H.** Investment of 2015 Bond Proceeds as of June 30, 2020
- I.** Reserve Fund Balance Commitment for FY21
- J.** Single Vendor Acquisitions Greater than \$100K for August 2020
- K.** Statement of Net Assets August 2020 and August 2019
- L.** Wilmington Trust

President's Report

A. October 2020

President Dr. Bastecki-Perez, provided an overview of the October 2020 President's Report. She reported 1,669 Graduates earned degrees /certificates at our 53rd Commencement with inaugural drive-in ceremonies. Two drive in Ceremonies were held on the Blue Bell Campus and livestreamed around the globe.

IN THE COMMUNITY

President Dr. Bastecki-Perez talked about the 2019 -2020 Annual Report that shows our school year filled with accomplishments for our students. Faculty and staff.

Montco hosted the 26th Annual Technology and Learning Conference completely on line, over 600 people from around the world participated in the conference.

2020 Election- There is a Ballot Drop Off at MCCC's Pottstown Campus, Hanover Street Building and a Satellite Election Office at the Pottstown Campus, Hanover Street Building. Also polling places on Election Day will be at the Blue Bell Campus, College Hall and the Pottstown Campus, South Hall Community Room.

SENSE OF BELONGING

Employee Celebration Week was held Oct 5-9, this was a week to reflect upon and celebrate the many accomplishments of our Montco family.

Community members of the Pottstown campus spent a (socially-distanced) night out under the stars during a drive in movie presentation of "Space Jam" Oct 9.

During Oct 10-11, the American Red Cross collected 40 blood donations during the emergency blood drives held at The Blue Bell Campus. These donations will save the lives of 120 people.

The Presidential Symposium will be held on October 21, 2020.

MEDIA AND SOCIAL

The College had 17 Hits and 20 Media outlets for our social media.

PTA had its completion week for our students, a ceremony was held at the Pottstown Campus and another at the Blue Bell Campus.

Our Fall Online Open House will be held on Tuesday, October 20th and Saturday, October 20th.

ACCOLADES AND RECOGNITION

Teaching Excellence Award – This year, the Gladys and Ronald Pearlstein Award was given to Associate Professor in Nursing, Martina Wear during a virtual ceremony.

The part-time Teaching Excellence awards were given to Education Senior Lecturer, Lara Ferris and Mathematics Senior Lecturer, Michelle Eppelman for their outstanding work.

Trustee Clark commended President Dr. Bastecki-Perez for her engagement with the Board of Trustees and involvement in all of the activities throughout the year, it's been a breath of fresh air.

INSTITUTIONAL STRATEGY AND VISIONING COMMITTEE

Trustee Toplin and Vice President Needles presented a Framework (draft) that the Institutional Strategy and Visioning Committee have been working on. This framework can be used as a measurement to help guide discussions to keep committees focused on the vision and mission as we focus on future plans. There are three elements/themes in the framework:

- County and Communities Engagement Models
- Economic Development and Workforce Engagement Models
- Additive Educational Market and Revenue Models

There was discussion over what programs would fall into the 3 categories. Trustee Binder asked how this framework works with the President's Cabinet. It was noted that this is a nexus of interfacing for all committees, to be used as a

guide and a grid showing where there may be gaps in specific areas that may need to be worked on or to help decide if a project is not worth the time to take on. This framework can help with community partners and donors, it can help in prioritizing, resourcing and implementing.

Trustee Kraybill noted that this will to help prioritize and be a measurement tool to guide thinking and staying focused. It was agreed it is a work in process and the committee team was thanked for all their work in creating this. Trustee Toplin introduced the members of the Committee and thanked them for their work on the draft.

CHAIR'S REPORT

Chair Custer thanked the Board of Trustees and President's Cabinet for attending. He also gave a shout out to all the staff who kept the seats dry and areas cleaned during commencement. He asked those who did not near the commencement speaker, Donnell Peak to listen to his video if you have a chance. He also reminded the Board of Trustees to put the upcoming meeting and event dates on their calendars and to register for the November 12th PA Commission Virtual 2020 meeting from 6 PM to 7:30 PM. PA Commission's Elizabeth Bolton will also provide a brief overview of the new Erie Community College and there will be a brief opportunity for professional development. The deadline to register is Tuesday, November 10th.

Dr. Jenn Meehan will verify that the Board Members are registered.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

Upon motion, the Board of Trustees adjourned at 5:05 P.M. The next Board of Trustees meeting is scheduled for Monday, November 16, 2020 at 4:00 p.m. Location via web conference.

Margot Clark
Secretary