

## Checklist for Living at Gwynedd Mercy University

- Fill out the “Request More Information” form (Housing Interest Form) located at [www.mc3.edu/housing](http://www.mc3.edu/housing).
- Read the “Frequently Asked Questions” document located at [www.mc3.edu/housing](http://www.mc3.edu/housing).
- Secure funding for housing. MC3 staff will review the “Housing Interest Form” to determine if funding is in place to satisfy tuition/fees and housing costs. If approved, the student will be provided with the online GMercyU housing application for MC3 students. Financial aid students must have received an award notification prior to submitting the housing interest form to be considered.
- Pay the \$250 housing deposit to the MC3 Business Office.
- Monitor the e-mail address you listed on the housing application for housing assignment, roommate, and move in information. Correspondence may also be mailed to your home address with this information.
- Go to the Campbell Solution Center at GMercyU to receive a GMercyU ID card on the day of move in.
- Monitor the e-mail address you listed on the housing application for updates on how to set up and use your GMercyU e-mail account.
- Read the “Gwynedd Mercy University Student Handbook” (<https://www.gmercyu.edu/about-gmercyu/publications>)
- Read the “Guide to Residence Life” which will be emailed shortly after move in.