

Montgomery County Community College
 HSW 211
 Human Services Practicum
 6-0-14

COURSE DESCRIPTION:

A course designed to integrate human services theory within a practical milieu. Through supervised clinical experience, the student begins hands-on training in a community agency. Skills focused upon are: intake interviewing, case management, assessment of client/consumer needs and intervention strategies to meet those needs, individual and group counseling, outreach activities, recording procedures, appropriate use of community referral and networking resources, staff relations, and inter-agency communication, evaluating program services and volunteer participation. Two hundred and eighty hours of recorded clinical experience are required in addition to a one and half -hour seminar every other week.

REQUISITES:*Previous Course Requirements*

- ENG 101 English Composition I,
- HSW 210 Professional Development in Human Services with a minimum grade of "C"

Concurrent Course Requirements

None

COURSE COMMENT

Registration requires an overall GPA of a "C" or better in both Program and College Courses

LEARNING OUTCOMES Upon successful completion of this course, the student will be able to:	LEARNING ACTIVITIES	EVALUATION METHODS
1. Document 280 hours of supervised human services field experience.	Seminar Group Discussion Lecture/Discussion Agency Experiences	Completed and Submitted Practicum Bi-Weekly Time Sheet (Appendix E in Professional Development and Practicum Manual)

LEARNING OUTCOMES	LEARNING ACTIVITIES	EVALUATION METHODS
2. Integrate human services theory and practice with experiences within a human services agency.	Lecture/Discussion Seminar Group Discussion Case Study Based Discussion Agency Experiences	Clinical Journal Case Study Essays Sample Progress Notes and Client Assessment Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual)
3. Apply the Ethical Standards of Human Service Professionals in a practice setting.	Lecture/Discussion Seminar Group Discussion Agency Placement Observation Agency Experiences	Clinical Journal Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual)
4. Describe the formal and informal relationships among human service agencies and recognize the role of networking within the human service community.	Lecture/Discussion Seminar Group Discussion Agency Placement Observation Portfolio Requirements Discussions Agency Experiences	Clinical Journal Portfolio Development (PowerPoint) Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual)
5. Identify his/her strengths and weaknesses as a human services worker.	Seminar Group Discussion Professional Philosophy Statement Discussion Agency Experiences	Clinical Journal Required Component Needed for Portfolio-Building - Professional Philosophy Statement Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual)

LEARNING OUTCOMES	LEARNING ACTIVITIES	EVALUATION METHODS
6. Employ skills to work effectively with diverse populations.	Lecture/Discussion Seminar Group Discussion Agency Experience	Clinical Journal Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual)
7. Demonstrate modalities of change models for appropriate intervention techniques.	Professional Philosophy Statement Discussion Lecture/Discussion Seminar Group Discussion Portfolio Requirements Discussion Agency Experience	Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual) Clinical Journal Sample Progress Notes and Client Assessment Portfolio Development (PowerPoint)
8. Develop a professional portfolio demonstrating professional development, technology skills and competency in knowledge needed for the human service profession.	Portfolio Requirements Discussion Agency Experiences	Portfolio Development (PowerPoint) Completed and Submitted Student Evaluation in Practicum Setting to Program Coordinator (Appendix F in Professional Development and Practicum Manual)

At the conclusion of each semester/session, assessment of the learning outcomes will be completed by course faculty using the listed evaluation method(s). Aggregated results will be submitted to the Associate Vice President of Academic Affairs. The benchmark for each learning outcome is that *70% of students will meet or exceed outcome criteria.*

SEQUENCE OF TOPICS:

1. Portfolio Development
2. Learning from Experience: The Integrative Processing Model
3. Identifying Relevant Theory and Knowledge
4. Applying the Integrative Processing Model
5. Using Supervision
6. Communicating With Clients/Consumers
7. Understanding the Stages of Change Model and Recovery Model
8. Case Management and Advocacy

9. Dealing with Diversity
10. Developing Ethical Competence
11. Documentation and Reporting Within Your Field Agency
12. Written Reports Related to Administrative Services
13. Developing Conflict Resolution skills
14. Maintaining Appropriate Professional Boundaries
15. Ending Your Internship
16. Planning Your Career

LEARNING MATERIALS:

Kiser, P.M. (2012). *The Human Service Internship: Getting the Most from Your Experience* (3rd ed.). Belmont, CA: Brooks/Cole.

Other learning materials may be required and made available directly to the student and/or via the College's Libraries and/or course management system.

COURSE APPROVAL:

Prepared by: Diane Haar	Date: 4/1998
Revised by: Maureen B. Rose, M.S.W.	Date: 11/1/2009
Board of Trustees Presentation	Date: 11/15/2010
Interim VPAA/Provost Compliance Verification: Victoria L. Bastecki-Perez, Ed.D.	Date: 11/16/2010
Revised by: Maureen B. Rose, M.S.W., HS-BCP VPAA/Provost or designee Compliance Verification: Victoria L. Bastecki-Perez, Ed.D.	Date: 9/2012 Date: 9/24/2012
Revised by: Maureen B. Rose, M.S.W., HS-BCP VPAA/Provost or designee Compliance Verification:	Date: 12/18/2017 Date: 1/10/2018



This course is consistent with Montgomery County Community College's mission. It was developed, approved and will be delivered in full compliance with the policies and procedures established by the College.