TEAS® Information Packet
Montgomery County Community College
Nursing Program
RN

This booklet contains essential information regarding TEAS® testing required of all applicants registering for NUR 106- Concepts of Nursing starting Fall 2018, or petitioning to the clinical component of the program for Fall 2018 admission.
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Frequently Asked Questions (FAQ) Test of Essential Academic Skills (TEAS®)

The Nursing Department requires all applicants to the clinical component of the Nursing Program to complete and submit results from the Test of Essential Academic Skills (TEAS®) as part of the application process. We have compiled a list of questions and answers regarding the exam and our policies regarding taking this exam. If you have further questions regarding the exam itself, please go to www.atitesting.com. If you have questions regarding the admissions criteria as it relates to the exam, please contact a nursing advisor a 215-641-6577.

What is the TEAS® assessment?
The Test of Essential Academic Skills (TEAS®) administered by Assessment Technologies Institute, LLC (ATI) is a standardized, timed, computer-based exam designed to assess the general academic preparedness of students interested in applying to the Associate Degree Nursing Program. It measures knowledge in basic, essential skills in the academic content areas of Reading, Mathematics, Science and English.

Who needs to take the TEAS®?
All applicants seeking admission to the clinical component of the Nursing Program for Fall 2018, an all students who wish to register for NUR 106- Concepts of Nursing for Fall 2018 and beyond.

Where do I take TEAS® at MCCC?
TEAS® will be administered in the Testing Center on both Central Campus and West Campus.

Testing Center Rules and General Information:

- Report to the Testing Center 15 minutes prior to the time you are scheduled to test, please note if you are late to your testing appointment your appointment may not be honored.
- You must present a valid photo ID
- You must bring a pencil and documentation that you are registered for and have paid for the exam.
- Personal items including cell phones and other electronic devices, watches and wallets must be secured before entering the testing room. Clothing or other items being brought into the test booth may be subject to inspection.
- The testing room is under audio and visual surveillance.
- Food and beverages are prohibited inside the testing area.
- Children are not allowed in the testing room. MCCC policy states that children under the age of 16 may not be left unattended on campus.

When is the test offered at MCCC?
The exam will be offered on Wednesdays at West Campus and Thursdays on Central Campus. Please note that no TEAS® exams will be administered during exam weeks so please plan accordingly. Detailed instructions for TEAS® registration start on page 7 of this packet.
When should I take the TEAS®?
Starting in the Fall 2018- you should take the TEAS® when you are getting ready to register for NUR 106- Concepts of Nursing. Please meet with a Nursing Advisor to assure you have met the minimum requirements for admission to the Program.

The results of the exam are valid only for three years. You should seek the guidance of a Nursing Advisor before scheduling your TEAS® exam to avoid unnecessary early testing and cost.

How many sub-sections of the exam am I required to take?
You are required to take all four sub-sections of the exam (Math, English, Reading, and Science).

Is there a deadline for testing?
Starting in Fall 2018, you must take the TEAS® prior to registering for NUR 106-Concepts of Nursing.

How often can I take the exam?
You are allowed to take the TEAS® two times per registration period. If the test is taken more than twice in an registration period, only the first two test results will be considered. The minimum time between a first attempt and a repeat attempt is 7 days. Results will not be considered for testing done less than 7 days from a previous attempt.

Why is the TEAS® used?
The TEAS® assessment evaluates the academic readiness of applicants to the RN program. The results may also be referenced during the advising process to identify areas where additional support may be needed.

How do I register to take the TEAS®?
You can register for the TEAS® online by visiting www.atitesting.com. Detailed directions for registration are included in this packet beginning on page 7. You must register at least 3 days prior to the testing date. Debit or credit card payment is accepted. An ATI account is required to in order to register for the test. The directions for creating a new account are included in this packet beginning on page 7.

What is the cost of the TEAS® test?
The cost to register for TEAS® at MCCC is $75.00 including tax.

How do I prepare for the TEAS®?
Since TEAS® scores are part of your application to a highly competitive program, you should prepare thoroughly for the exam.

Review manuals and practice tests are available for purchase from the ATI testing site http://www.atitesting.com/ Click on ATI Product Solutions, under Pre-Nursing School select Test of Essential Academic Skills. At the bottom of the page, you can choose from the products offered for TEAS®. Preparation materials are on reserve at the library at both Central and West Campus.
What TEAS® score will be used in determining my acceptance?
For May 2018 petitions, students with a cut score of 60% or higher will be considered for admission. Students obtaining higher than a 60% will receive points as allocated on the Petition for admission point sheet.

Starting Fall 2018- to be permitted to register for NUR 106- Concepts of Nursing students must demonstrate a - TEAS score of at least 75% AND placement into BIO 131
-OR-
A composite TEAS score of at least 60% AND (a grade of B or better in BIO 131 OR a grade of B or better in BIO 140)

What should I bring to the test?
You must bring the following items on the day of your test:
1. A valid photo ID to gain admission to the testing area
2. Your ATI user name and password to access the test on-line
3. Two or more sharpened # 2 pencils

How do I get my results?
ATI will send your TEAS® scores to MCCC electronically if the exam is taken at MCCC. See below for the procedure to follow if the exam is taken elsewhere. After you leave the testing area you can view your results by logging on to the ATI website www.atitesting.com with your user name and password and selecting results.

Please make sure you have a valid Student ID entered under, “Account Settings”, this is how your score is matched to your student record, without a valid student ID you will not have a TEAS score and be ineligible to register for NUR 106.

Can I take TEAS® at a location other than MCCC?
Yes, applicants may choose to take TEAS® at another location. The name of the exam must be TEAS® (Test of Essential Academic Skills) and the exam must be published by ATI (Assessment Technologies Institute, LLC.). MCCC will accept results from TEAS®. (Students who may have taken the TEAS-V, scores will be not be accepted if older than 3 years).
You can request to send an official TEAS® transcript to MCCC through the ATI on-line store for a fee of $27.

Can I use results of TEAS® taken previously?
Yes, TEAS® scores are valid for 3 years from the test date.
What subject areas are included in TEAS®?
The test consists of 170 multiple-choice questions (150 are scored). There are four sections: Reading, English, Math and Science. Basic understanding of these subjects is important for success in a nursing program.

- **The Math subtest** measures knowledge of whole numbers, metric conversions, fractions and decimals, algebraic equations, percentages and ratio/proportion.
- **The Science subtest** covers science reasoning, science knowledge, biology, chemistry, anatomy, and physiology, basic physical principals and general science.
- **The English subtest** measures knowledge of punctuation, grammar, and sentences structure, contextual words, and spelling.
- **The Reading subtest** covers paragraph comprehension, passage comprehension, and inferences/conclusions.

How many questions are in each sub-section?
The number of test items in each section is as follows:
- Reading (47)
- Math (32)
- Science (47)
- English (24)

How much time will I have to complete each section?
A total of 209 minutes is allowed to complete the test. The time allowed to complete each section of the test is as follows:
- Reading (64 minutes)
- Math (54 minutes)
- Science (63 minutes)
- English (28 minutes)

If I receive testing accommodations may I receive them to take the TEAS®?
Yes, you may receive testing accommodations provided you have documentation of the need for accommodations. Please contact Disability Services to discuss and set up a testing time for accommodations, please allow plenty of time to set up accommodations and testing to facilitate your success.
**HOW TO REGISTER FOR THE TEAS® ASSESSMENT**

1. **CREATE A NEW ACCOUNT**

If you are not a current user on [www.atitesting.com](http://www.atitesting.com), you must create a new account to access the student portal or to make a purchase from ATI's online store. Follow the steps below to create a new account.

   From the atitesting.com home page, click **Create Account**.

   The Sign In Info page displays.

   On the Sign In Info page, enter the account information that you will use to sign in to your account or to recover your account.

   You must enter valid information into all the fields on this screen before you can proceed.

   If your entry is not accepted, an error message similar to the one pictured below will display.

   Reenter your information. When your entry is accepted, the message will disappear.

   After you have entered all your account information, click **Continue** to go to the Security Questions page.

   On the Security Questions page, select three different security questions, one from each list and enter your answer for each. Be sure to record your questions and answers for your future reference, in case you need to recover your account or you cannot remember your password.

   Click **Continue** to enter your personal information.
On the Personal Info page, enter your contact information. The following fields are required:
- First Name
- Last Name
- Address 1
- City
- ZIP/Postal Code
- Country
- State/Province

Click **Continue** to enter your Institution information.

On the Institution Info page, select an Institution from the list and if you are seeking a degree, enter a date in *Expected Graduation Date*. You MUST enter your student ID.

Click **Continue** to enter your Demographic Info.

On the Demographic Info page, enter your *Gender*, *Birth Date*, *Race*, and *Primary Language* information. Only *Birth Date* is required.

Click **Continue** to go to Subscription, Updates & Notes.
You can now register for the TEAS® Assessment through our Online Store.

On the Subscription, Updates & Notes page, read the Subscription, Updates & Notes information.

If you agree to allow ATI to share your information under the terms presented on this screen, select the Yes, I consent check box.

Click Continue to go to User Terms and Conditions.

On the User Terms and Conditions page, read the information under User Terms and Conditions.

Then select the Yes, I Agree check box to acknowledge that you have read the ATI User Terms and Conditions and agree to be bound by them.

Click Previous if you want to change any of the information you have entered for your new account.

Click Register when you are finished creating your account.

The Sign On window displays and your new Username is filled in for you. Enter your Password and click GO to launch the Student Home page.
2. Sign on to your Account

From the atitesting.com home page enter your Username and Password and click GO to launch the Student Home page.

Then, from the Student Home page, click Online Store in the upper right corner. The ATI Store page displays.

In the Register for column, click TEAS®. The Registration page displays.

Go to STEP 2: Register for a TEAS Session to continue.

3. Register for a TEAS Session

Select a Program Type, based on your anticipated area of study:
- TEAS for Nursing Students
- TEAS for Allied Health

From the Country, State and City lists, select the location where you want to sit for the assessment and then click Next. The Browse Sessions page displays.

Do one of the following to register for a session:
- Click the Register button associated with the session for which you are registering.
- Click the Learn More button to open the Product Details window to view details about the session.

Note: If you don’t see a suitable location, you can expand your search by selecting All for the City and/or State.
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IMPORTANT:
ATI does not offer refunds. Damaged or defective products will be replaced if sent back to ATI within 30 days of purchase. Please call Customer Service at 1.800.667.7531 for more details.

- If you clicked Register, skip to the next window.
- If you clicked Learn More, you opened this Product Details window. Review the information and then click Register to add this session to your online shopping cart or click the back button to go back to your Browse Sessions list.

After you click Register, this window displays:
Click Yes to continue. Your Shopping Cart displays.

Review the information on the screen. At this point, you have the following options:
- If all the information is correct and you do not want to purchase additional items, click Check Out.
- If you want to make additional purchases, click Continue Shopping to return to the Online Store.

Note: Supporting TEAS items, such as study aids and extra transcripts, are available from the ATI Online Store. At the Online Store home page, enter TEAS in the Search field and then click Go to display all TEAS-related items.

- If you do not want to purchase the designated assessment, click Remove this Item. The session is removed from your Shopping Cart. Click Continue Shopping to return to the Online Store. Go back to choose a different TEAS Assessment session.
4. Check Out and Pay

Enter/confirm your mailing address and provide any additional information and then click **Proceed to Payment Details**. The Secure Checkout: Payment Details screen displays.

**Note:** If any required information has not been filled in, you will be prompted to provide the information before you are allowed to continue.

If you have a Promotion Code, enter it into the Promotion Code field and then click **Apply Code**.

- In the **Payment Information** section, enter your credit card information.
- Check your address information and click **Edit Address** to change the billing information for your order.
- Read the information to the right of the check box. Then, select the check box to verify that your order is correct and that you have read and agree to the terms of your purchase.
- Click **Submit Order**.
After you click **Submit Order**, your Customer Receipt displays. Your receipt includes any additional instructions for your assessment. Your receipt will also be emailed to you to the email address listed in your profile.