### 2018-19 Unusual Enrollment History Review Form

#### Information

Your 2018-2019 Free Application for Federal Student Aid has been flagged for Unusual Enrollment History Review by the U.S. Department of Education because you have received Federal Pell Grant and/or Federal Direct Loan funds from multiple institutions during the following review period: 2014-2015, 2015-2016, 2016-2017, 2017-2018. This flag requires Montgomery County Community College to review your enrollment history to determine aid eligibility.

#### Instructions

Complete steps 1 through 5 below. Your application for financial aid will not be considered until you submit this completed form and required documentation.

1. Log in to [www.NSLDS.ed.gov](http://www.NSLDS.ed.gov) and note all of the schools you attended during the 2014-15, 2015-16, 2016-17, and 2017-18 academic years. If you received PELL GRANT funding at that school, place an asterisks (*) next to the college’s name:

   - **2014-15**
   - **2015-16**
   - **2016-17**
   - **2017-18**

2. Obtain an academic transcript (official or unofficial transcript or a grade report) from every institution you attended during the review period noted above. These transcripts must be turned in with this form or sent directly to Enrollment Services at either campus. You application will not be reviewed until all transcripts have been received.

3. Review each transcript and list below the name of any/all institutions at which you received Federal Pell Grant funds during the review period noted above in step 1 and **DID NOT receive any academic credit** (you withdrew or failed):

   ___________________________________________________________________________

4. If you have NO institutions listed in Step 3, sign this form and submit it, with your transcripts, to Enrollment Services. If you have **ANY** institution listed in Step 3, you must complete the following steps before submitting this form:

   1. Attach a [statement](#) explaining the reason for your failure to earn any academic credit at each institution listed in Step 3.
   2. Attach [supporting documentation](#) for the circumstances described in your statement (i.e. medical bills, hospitalization records, accident reports, etc.). Include your name and student ID number at the top of each page.
   3. [Schedule an appointment with an academic advisor](#). Call 215-641-6577 or stop into the Student Success Center to schedule your appointment.
   4. Sign and bring this form and all documentation listed above to your appointment; your academic advisor will submit your paperwork on your behalf.

5. **Sign Below.** I certify that the information submitted on and with this form is accurate and complete.

   **Student Signature** ___________________________ **Date** ___________ **Daytime Phone Number** ___________________________

---

### SSC USE ONLY:

I recommend ________ credits for ________ semester. Signed ___________________________ Dated ___________

**Notes**

**OFFICE USE:** Doc code - FA18CUEH | CRI - mark received | ImageNow – Unusual Enrollment History